



Interment Request

Apr 2019

This form may also be used to make arrangements for the burial or scattering of ashes.

If you have access to our website www.woodlandburial.org.uk you may find it simpler to complete your request online.

Postal requests should be sent to Yealmpton Woodland Burial Association, Community Centre, Yealmpton, PL8 2HF. If you have any queries, please telephone 07739 806898.

REQUEST MADE BY This form can be used by relatives or by a Funeral Director

If you are a Funeral Director, give your business name:			
OR If you are a Relative, your relationship to the deceased?			
Title:	Forename(s)	Surname:	
Address:			
Town/City:			
County:		Postcode:	
Phone:		Mobile Phone:	
Email:			

Details of DECEASED and requested ARRANGEMENTS

Please give the following details of the deceased person. The address should be their last residential address, e.g. not a short-term hospital address.

Title:	Forename(s)	Surname:	
Address:			
Town/City:			
County:		Postcode:	
Sex:	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Date of death:	/ / day/month/year	Age:	years (give weeks if under 1)
Type of interment:	Burial <input type="checkbox"/>	Burial of ashes <input type="checkbox"/>	Scattering of ashes <input type="checkbox"/> <small>Please tick one box</small>
Proposed date:	/ / day/month/year	Proposed Time:	: hour:minute
Is the deceased an existing Member? No <input type="checkbox"/> Yes <input type="checkbox"/>			
<i>Complete this shaded section only if the deceased has already paid for burial rights and is an existing member of the Association</i>			
Membership certificate number: <input type="text"/> <small>If you do not know, please call us.</small>			
If the membership does not include a memorial tree (see certificate), do you want to add one for an additional fee of £50? Which variety you would like? _____			
<small>Only approved varieties are permitted. Please see the list online or telephone us for the options.</small>			
Grave digger:		Grave digger's phone No:	
<small>If you leave blank, we will arrange for a local grave digger to contact you. You, or your Funeral Director, must pay him directly. If you prefer to make your own arrangements, please give us your grave-digger's name and phone number so we can liaise and advise the allocated location.</small>			
Minister:		Minister's phone No:	
<small>If applicable. We serve both religious and secular burials.</small>			
Burial in reserved plot alongside:			
<small>If applicable, give full name of previously interred person.</small>			
Do you want to reserve adjacent plots for other family members? Yes <input type="checkbox"/> No <input type="checkbox"/>			
<small>If yes, you will need to apply for additional Memberships within 4 weeks.</small>			
Memorials			
<i>We do not permit the erection of headstones but encourage families to place an engraved slate plaque at the head of the grave, over ashes or adjacent to memorial trees. Please see our information sheet and order form.</i>			

Please turn over

Complete this shaded section only if the deceased is NOT an existing member of the Association

A fee is payable as follow:

Standard grave plot including memorial tree	£800.00	<input type="checkbox"/>
Ashes plot – single interment. Includes wild-flower turf	£350.00	<input type="checkbox"/>
Ashes plot – this interment with future space for 5 [†] more family or friends	£800.00	<input type="checkbox"/>
Scattering of ashes among uncharted woodland trees	£200.00	<input type="checkbox"/>

[†] An administration fee of £100 is payable for each interment after the first.

Please tick one box

I enclose a cheque, payable to 'Yealmpton Woodland Burial Association'. or Please tick one box

I will pay by bank transfer; please telephone us for our bank details. Please tick one box

Which variety of memorial tree you would like? _____

Only approved varieties are permitted. Please see the list online or telephone us for the options.

Next-of-Kin or nominated REPRESENTATIVE You may nominate someone to represent the deceased and they will be able to vote on matters regarding the Association. You may leave this section blank if you prefer.

Relationship to Deceased:			
Title:	Forename(s)	Surname:	
Address:			
Town/City:			
County:		Postcode:	
Phone:		Mobile Phone:	
Email:			

Please confirm that you accept our Membership Rules and consent to us holding the personal data you have given above about yourself and the Deceased. We prefer to send you future communications by email. If you prefer post, please tick.

Signature: (of person making this request) _____

If a Representative has been nominated above, he/she MUST consent to us holding their personal data and to their acceptance of our Membership Rules. We prefer to send you future communications by email. If you prefer post, please tick.

Signature: (of Representative) _____

If the deceased is not an existing member or you have requested a memorial tree not previously paid for, enclose a cheque, payable to 'Yealmpton Woodland Burial Association' for the appropriate fee.

If you would prefer to pay by bank transfer, please telephone us for details. For security reasons we do not publish these details.

In the case of a **burial**, we will need to:

1. Receive the Certificate for Burial or Cremation (Green Form) issued by the Registrar. **Please post this to us now.** We will retain this and notify the Registrar when burial has taken place.
2. Allocate a grave plot and notify the grave digger of its location.

In the case of a **burial of ashes**, we will need to:

1. Receive a copy of the Certificate of Cremation issued by the crematorium. **Please post this to us now.** We will retain this for our records.
2. Allocate a grave plot and notify the grave digger of its location.

In the case of a scattering of ashes, we will need to:

1. Receive a copy of the Certificate of Cremation issued by the crematorium. **Please post this to us now.** We will retain this for our records.
2. Confirm the area within the burial ground where the ashes may be scattered.

In all cases we will also need to confirm that the requested date and time does not conflict with any prior arrangements. To avoid delay, **please phone us now.**

After the interment, we will send you a Certificate of Interment.

These are the Rules that The Yealmpton Woodland Burial Association (hereafter 'we', 'us' or 'our') and Members joining the Association and Personal Representatives who accepts nomination to represent you after your death (hereafter 'you') agree to abide by.

- 1 You do not acquire any deed, rights of ownership nor title in respect of any plot. A particular plot may only be reserved by a member who has a relative buried in an adjoining plot. Membership entitles you to be buried, have your ashes buried or scattered (as shown on your Membership Certificate) and such entitlement may be assigned to another person provided formal notice is given to the Association. Membership subscriptions do not include the cost of grave digging or any funeral costs.
- 2 You or, if membership is purchased post-mortem, your estate may nominate one Personal Representative who has attained legal majority age and such Representative may vote at General Meetings in lieu of you. You or your Representative will notify the Secretary of any change of address or change in Personal Representative.
- 3 We will maintain the burial site for a period of 50 years from the date of joining of its last member or until the site is full and/or has been transferred to another appropriate organisation whichever shall be the earlier.
- 4 Only fully biodegradable materials may be used for any burial or the preparation of human remains for burial and specifically may not use plastics. Embalming fluids or similar chemicals harmful to the environment are permitted but we ask Funeral Directors to minimise their use. Metal or non-biodegradable prostheses are an accepted exception to this general rule.
- 5 Human remains may be buried in any suitable biodegradable receptacle, coffin or urn, or wrapped in a shroud or binding material subject always to Rule 4 above. In the case of any dispute about the method of burial our decision shall be binding.
- 6 You are not obliged to use Funeral Directors and may personally arrange funerals including the digging and refilling of the burial plot but must obtain the Association's prior consent and comply with its instructions.
- 7 You may not place any memorial, plaque, stone or any other artefact within the curtilage of the Burial Site except a slate plaque conforming to the approved specification published by us which shall be placed within the 9ft x 3.5ft area of a grave plot or within an area of a square metre above a burial of ashes.
- 8 Cut flowers (but not artificial flowers) are permitted provided they are not contained in plastic wrapping or other non-biodegradable material. Floral tributes constructed on plastic frames may be placed on a grave on the day of burial but must be removed within 14 days. We reserve the right to remove any item not compliant with these rules.
- 9 Only trees of a variety approved and supplied by us and wildflowers from the approved list may be planted on the site.
- 10 You may maintain your plot within the area specified in Rule 7. but must not extend grass cutting beyond that area except to clear access to the plot. Use of any weedkiller or other chemical is strictly forbidden.
- 11 You may participate in the annual planting of trees, wild flowers and/or shrubs in accordance with a location date and time set by us.
- 12 Anything planted may be lifted, pruned, moved, coppiced or thinned by us consistent with prudent management of a sustainable woodland area and such work may apply to memorial trees if they become diseased but such trees will be replaced up to 5 years after initial planting.
- 13 You may visit at any time but agree not to bring dogs or other animals onto the site or engage in any activity which is not consistent with our objective to create an environmentally-friendly woodland burial ground or which may affect the peaceful contemplation of other Members.